



Commonwealth of PA Electronic Payment Program for School Entities

State Unipay and other School Subsidy payments can be made directly to your PLGIT account.

PLGIT's direct deposit program offers you:

- Same day interest on your payments;
- Same day availability of your payments;
- Flexibility to utilize all of PLGIT's investment options, including variable- and fixed-rate solutions;
- Access to competitive interest rates; and,
- Ability to separately deposit National School Lunch Program payments.*

Your school will have the convenience and peace of mind knowing that 100% of your money is automatically working for you immediately, even if you are busy with other responsibilities.

To establish Direct Deposit of School Subsidies with PLGIT:

1. Complete the Pennsylvania Electronic Payment Program (PEPP) Form located on the Vendor Registration page of the State's Central Vendor Management Unit's website:
www.vendorregistration.state.pa.us

If you have questions about filling out the PEPP Form, please call the Commonwealth of PA Vendor Management Unit at 717-346-2676 or 877-435-7363 (toll free). Additionally, PLGIT Representatives are available to assist with completion of the Financial Institution Information section of the form at 800-572-1472.

The completed form can be faxed to 717-214-0140, or mailed to:

Commonwealth of PA - Office of the Budget
Payable Services Center
9th Floor Forum Place
555 Walnut Street
Harrisburg, PA 17101.

2. Please fax a copy of your completed PEPP Form to PLGIT at 1-800-252-9551 to notify us which account and investment option you would like credited when the payments arrive. You can also call the PLGIT Client Services Group at 1-800-572-1472 with this information.

** PLGIT can separate your National School Lunch Program (NSLP) payments from other subsidies if the Pennsylvania Office of the Budget provides the type and amount of payments that will arrive on a certain date. If PLGIT does not receive this pre-notification information, NSLP payments cannot be identified and may be applied to your school's General Funds account. From there, you can transfer the monies to a different account using EON, or you can contact the PLGIT Client Services Group at 1-800-572-1472 to transfer the funds.*